



## **CIEE Program Participant Contract ("Terms and Conditions")**

**This form is important. Please read it carefully. All participants over the age of 18 and parents or guardians of participants under age 18 MUST sign this form.**

I understand and agree that this Contract shall constitute a binding contract between the undersigned and "CIEE, Inc.)/Baltic-American Freedom Foundation ("CIEE/BAFF").

### **Release**

#### **Third Party Providers:**

Except for certain housing and classroom/office space owned by CIEE/BAFF and for resident directors and staff employed by CIEE/BAFF, CIEE/BAFF does not directly provide goods or services for your program. Instead, CIEE/BAFF makes arrangements with third parties for such goods or services, including, for example, arrangements for renting houses, apartments or other lodging facilities, classrooms or study facilities, travel arrangements with airline, vessel, bus or other transportation companies, local ground operators, visa processing services, providers or organizers of optional excursions, food service or entertainment providers, host schools, and other third-party providers. All such persons and entities are independent contractors over whom CIEE/BAFF has no direct control. All such persons and entities who provide these goods and services are independent contractors. As a result, CIEE/BAFF is not liable for the acts or omissions of such third parties.

#### **Force Majeure**

Without limitation, CIEE/BAFF is not responsible for any injury, loss, or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God, force majeure, acts of government, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal conduct, terrorist or threatened terrorist activities of any kind, overbooking or downgrading of accommodations, structural or other defective conditions in houses, apartments or other lodging facilities (or in any heating, plumbing, electrical or structural system therein), mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely or safely, dangers associated with or bites from animals, insects or pests, injuries or death occasioned by participating in athletic activities such as but not limited to soccer, baseball, basketball, football or any other group or individual sporting activity, sanitation problems, food poisoning, epidemics, pandemics or the threat thereof, disease, lack of access to or quality of medical care, difficulty in evacuation in case of a medical or other emergency, or for any other cause beyond the direct control of CIEE/BAFF.

#### **Indemnification**

Parent(s)/Guardian(s) and Participant agree to indemnify and hold CIEE/BAFF harmless from all claims and damages related to actions brought against CIEE/BAFF for injury or damage caused by Participant and to reimburse CIEE/BAFF for any expenses incurred for such claims brought against CIEE/BAFF while Participant is enrolled in the Program, present at a CIEE/BAFF location or while using CIEE/BAFF facilities, services, and/or equipment, as well as for costs and expenses based upon receipt of medical care or treatment for any physical or mental condition, etc., including, without limitation, claims which arise from Participant's negligence, horseplay, violation of any CIEE/BAFF rule, willful misconduct, or criminal behavior.

Parent(s)/Guardian(s) and Participant agree to accept responsibility if Participant's acts or omissions cause or threaten to cause damage of any kind whatsoever to third parties. Further, in the event of such damage or loss, Parent(s)/Guardian(s) and Participant agree to indemnify and hold CIEE/BAFF harmless from any and all liability or actions taken by third parties for said damage or loss.

### **Foreign Travel and Assumption of Risk**

Travel in nations where CIEE/BAFF operates programs may not be similar to travel within the Participant's home country. Programs in nations where CIEE/BAFF operates can involve inconvenience and risk, including, but not limited to, forces of nature, geographic, and climatic conditions, different hygienic standards, infrastructure problems (such as road maintenance, transportation delays, and accommodation conditions), civil unrest, vandalism, crime, political instability, and terrorism.

Parent(s)/Guardian(s)/Participant understand that there are certain inherent and other risks with regard to contracting and becoming ill or dying from mosquito-borne or tick-borne diseases such as but not limited to yellow fever, malaria, tick-borne encephalitis and Zika. The risk of contracting such diseases exists virtually everywhere in the world and is not totally preventable. For details concerning risks in particular areas, please visit the Centers for Disease Control Travel Notice websites and the State Department Travel Advisories websites.

Medical services or facilities may not be readily available during all or part of the Program and, if available, may not be equal to standards in the Participant's home country. Participant may be exposed, or expose others, to contagious and potentially harmful or deadly diseases including, but not limited to influenza, common cold, meningitis, or measles.

Participant may also be exposed to risks while traveling (including but not limited to, buses, trains, private cars, taxis, airplanes, and bicycles), exposure to large crowds (including, but not limited to, museums, festivals, musical events, sporting events, etc.), and exposure to risks related to receipt of treatment for any physical or mental condition.

Participant assumes all risk of bodily injury, death, emotional trauma, property damage, inconvenience, and/or loss resulting from such risks.

Participant is responsible for reading all current public updates (including but not limited to the U.S. State Department, World Health Organization, Centers for Disease Control and Prevention) about the health and safety situation in areas of, or in the country to which Participant will travel.

Participant understands that CIEE/BAFF may be unable to intervene or assist on Participant's behalf if Participant leaves the program location. In certain locations, Participant understands that CIEE/BAFF may not be able to render any assistance whatsoever.

### **Demonstrations, Rallies and Protests**

Demonstrations, rallies, protests and the like are reasonably frequent in many countries. CIEE/BAFF participants must not actively participate in any such events.



In addition, CIEE/BAFF may advise that participants should not even observe certain such events, and in such a case, participants may not attend or observe any such event. In all cases observation of and/or attendance at or near any such events, whether or not subject to a CIEE/BAFF warning or directive, entails risk of physical injury, death and/or loss of property. As a result, any such observation, attendance or participation is solely at Participant's own risk. Participant agrees to hold CIEE/BAFF harmless from any liability as a result of Participant's attendance at or near or participation in any such event.

### **Right to Decline, Accept, Dismiss, or Retain**

CIEE/BAFF reserves the absolute right to reject, decline, or to accept an applicant or participant for any program at any time before the program begins or during the program. CIEE/BAFF also reserves the right to revoke acceptance before the program start or dismiss a participant after the program start if a participant has failed to comply with any provision(s) of this contract, if CIEE/BAFF learns of a condition (personal, medical, academic, and/or psychological) which, in the reasonable opinion of CIEE/BAFF, may endanger the health and safety of the participant, other participants, or third parties, or puts Participant at risk in a foreign country, or shows Participant has a history of inability to adapt to challenging situations, or creates or requires burdens and resources not required or necessary to maintain other participants, or the enjoyment or integrity of the program by any participant.

CIEE/BAFF has an interest in preserving the character of its programs, all of which require Participant discussion, interaction and intercultural understanding. The acceptance of the Participant's application will be based on CIEE/BAFF's judgment of Participant's age, health, well-being, qualifications and maturity and/or whether participation could compromise the learning experience of other participants on the program and/or whether Participant would be able to gain full benefit from participation in the program.

CIEE/BAFF reserves the absolute right to reject or decline an applicant or participant for any program at any time before the program begins. In the event Participant is dismissed or withdraws from the program, the costs associated with the dismissal or withdrawal will be agreed upon by Participant, his/her parent(s)/guardian(s), and the Baltic-American Freedom Foundation

Parent(s)/Guardian(s) and Participant understand that any violation of the policies in this Contract or of the Program Rules and Prohibited Behaviors ("Attachment A and "Attachment B") may lead to Participant's termination and dismissal from the Program and/or an early return home at the Participant's expense.

### **Medical Condition and Care**

Parent(s)/Guardian(s) and Participant certify that Participant is in good health and does not have any physical or mental condition which will create a danger or hazard for Participant, other participants, or third parties. Participant agrees to complete and submit the Health History and Consent Forms with Participant's primary care physician or qualified medical professional after acceptance on a CIEE/BAFF program and by the required deadline. The Health History should be filled out based on a physical that was performed within 1 year of the program departure date. If the Health History and Consent Forms are found to be incomplete by the deadline, including but not limited to, omissions of important medical information at any time, CIEE/BAFF retains the right to cancel Participant's application, deny participation in the program, and/or revoke or suspend any scholarship award.



Participant is solely responsible for medical care before participation on the Program, during the Program, and after the Program, including, but not limited to, obtaining and taking necessary medication(s), vaccinations and any other medical care and treatment. Participant agrees to consult a physician qualified in travel medicine, immunizations and infectious/tropical diseases prior to Participant's departure for the Program. In addition, Participant must review applicable Centers for Disease Control information concerning the location(s) where Participant plans to travel. Participant agrees to bring enough medication to last the entire program. CIEE strongly recommends bringing extra medication as well because not all medications (or an equivalent) will be available in every country. Participant is responsible for taking the dosage of medication as prescribed by the physician and Participant may not change dosage without authorization from physician. If Participant is taking a prescription medication and does not bring enough to last the entire program, Participant can be dismissed from the program if CIEE/BAFF Staff determines Participant's health, wellbeing and/or safety are at risk.

In the event of a medical emergency, CIEE/BAFF will attempt to secure appropriate treatment. However, CIEE/BAFF makes no warranty that it will be able to cause effective (or any) emergency treatment to be administered. By signing this Contract, Parent(s)/Guardian(s) and Participant authorize CIEE/BAFF and/or third parties to provide first aid assistance and/or obtain medical care for Participant and/or transport (including via ambulance) to a medical facility or hospital if, in the sole opinion of CIEE/BAFF, or any third party, medical attention is needed. Any such care or transport will be at Participant's expense.

Perceived or actual epidemics (such as, but not limited to, H1N1, Zika, SARS, bird flu, Ebola, COVID-19, etc.) can delay, disrupt, interrupt or cancel the Program. Participant agrees to assume all risk of any such problems which could result from any such occurrences. All non-U.S. citizens who are nonimmigrants (not a U.S. citizen, U.S. national, lawful permanent resident, or traveling to the United States on an immigrant visa) will need to show proof of being fully vaccinated against COVID-19 before you travel by air to the United States from a foreign country. CIEE cannot limit exposure to COVID or unvaccinated persons during our programs. Students travel at their own risk.

### **Travel Insurance**

All participants on a Program located in the United States are covered by travel insurance purchased for participants by CIEE/BAFF. The cost of this insurance is covered by the Baltic-American Freedom Foundation. Coverage provided by this policy is meant to supplement private insurance and to provide coverage for activities related to traveling abroad. Coverage provided by this policy is meant to supplement private insurance and to provide coverage for activities related to traveling abroad. Detailed information on the coverage of this policy will be provided to the Participant and Parent(s)/Guardian(s) prior to departure. The purchase of additional medical, evacuation, trip cancellation, trip interruption, baggage loss/damage, accident/sickness and any other applicable insurance is strongly recommended. Participants are responsible for reading the policy carefully and purchasing additional coverage should they feel it is appropriate or desired.

Parent(s)/Guardian(s) and Participant acknowledge and understand that Parent(s)/Guardian(s) and Participant is responsible for paying any and all medical costs up front. The travel insurance that CIEE/BAFF purchases for the Participant will only pay for covered medical costs after the receipts are submitted for reimbursement. Therefore, Participant will need to have access to money to pay for any medical costs in case of an



emergency. Participant should keep all receipts, invoices, and claim information for any and all medical care and can then submit it for reimbursement. CIEE/BAFF is not responsible for advancing these costs for Participant. More information on submitting claims for reimbursement will be provided to all Participants prior to departure.

Parent(s)/Guardian(s) and Participant understand that health care and evacuations outside Participant's home country are not covered by most standard insurance policies and can be extremely expensive. Parent(s)/Guardian(s) and Participant are solely responsible for payment of any and all medical evacuation, trip cancellation, trip interruption, baggage loss/damage, accident/sickness, or any other associated expenses incurred by Participant during or related to the Program which are not covered by the travel insurance purchased by CIEE/BAFF (for example because of benefit ceilings and/or exclusions to the policy). Parent(s)/Guardian(s) and Participant understand that maintenance/preventative care is not a component in the CIEE travel insurance policy, and that Participant is solely responsible for Participant's medical, psychological, and physical condition for the duration of the Program. Should any medical, psychological, or physical problems arise during the course of the Program, Parent(s)/Guardian(s) and Participant are solely responsible for any and all care that Participant may need; and all costs and expenses for any such care to the extent not covered by the CIEE/BAFF travel insurance policy.

Parent(s)/Guardian(s) and Participant agree to pay all costs and expenses associated with any and all medical care and related transportation provided for Participant at the time they are incurred or within 30 days of receiving the bill and will indemnify and hold CIEE/BAFF harmless from any costs or expenses incurred therein or claims originating therefrom.

### **ESTA**

Participant must obtain an ESTA to participate in the program, as is required by the 1988 U.S. Visa Waiver Program. Participant must apply for an ESTA prior to departure to the U.S, or have an ESTA valid during the program. Participant's passport must contain a machine-readable section on the biographic page, and must be valid at the time of applying for ESTA and at the time of departure to the U.S. Parent(s)/Guardian(s) and Participant understand that CIEE/BAFF is not responsible for processing, securing, obtaining or purchasing Participant's ESTA .

### **Laws and Customs of the United States and the Host Country**

Participant is obligated to comply with U.S. laws as well as the host country local laws and customs while traveling abroad. Many such local laws and customs may be substantially different from those in Participant's home country. Parent(s)/Guardian(s) and Participant understand Participant's conduct can have an effect on the benefits intended by the Program for other participants, CIEE/BAFF, and the Participant. Participant agrees to conduct himself or herself in a manner that will support mutually beneficial interaction with other participants and CIEE/BAFF. Unacceptable conduct can result in dismissal from the Program.

### **Expenses**

Parent(s)/Guardian(s) and Participant is solely responsible for any and all expenses and costs incurred by Participant before, during and after the Program except for the costs of items expressly listed on the Baltic-American Freedom Foundation website as being covered by the Program. Under no circumstances will CIEE be responsible for any expenses incurred by the Participant in preparing for the Program (including, but not limited to, visa fees, passport fees, immunization expenses, flight costs, baggage fees, including those for overweight baggage, spending money, expenses incurred because of travel disruptions, etc.). Additionally, Participant is responsible for paying any and all medical costs up front and then



submitting the receipts and invoices for medical services to the insurance company for reimbursement. Participant is also responsible for the payment of all costs incurred (including, but not limited to, cost of lost or damaged CIEE/BAFF-issued tablet or cellphone, telephone, postal expenses, additional medical costs not paid by insurance, etc.) before Participant returns home at the end of the Program or within 30 days of receiving the bill, whichever occurs first. If Participant withdraws or is dismissed from the Program and must take an earlier flight home, the cost will be agreed upon by Participant, his/her parent(s)/guardian(s) and the Baltic-American Freedom Foundation.

The cost of Participant's flight is covered by the Baltic-American Freedom Foundation Leadership Academy scholarship. The flight will depart from Tallinn, Riga, or Vilnius. Participant is responsible for all costs associated with traveling to and from those cities for the flight, as well as associated with delays, and baggage fees.

Participant should have access to at least \$250 a month in spending money for the duration of the program. CIEE/BAFF also strongly recommends Participant have a credit or debit card to use in the case of emergency.

### **Paid or Volunteer Employment**

Participant is not allowed to perform any paid or unpaid (volunteer) employment while on the Program. However, Participant may participate in volunteer activities but only if organized by CIEE/BAFF.

### **Withdrawal Before or During Program**

Withdrawals prior to program start must be done by notification in writing to CIEE/BAFF. Voluntary return to Participant's home country before the end of the Program is possible only under exceptional circumstances and requires the written consent of CIEE/BAFF. Returning to Participant's home country without permission from CIEE/BAFF will result in the dismissal of Participant from the program.

### **Dismissal from Program**

A violation of this Contract (including the Program Rules in Attachment A and Prohibited Behaviors in Attachments B) may result in the immediate dismissal of Participant from the Program and an immediate return home.

In the event that CIEE/BAFF staff or the Baltic-American Freedom Foundation believe Participant violated any of the Program Rules and/or that alcohol, unauthorized drugs, or other contraband may be in Participant's room, a search thereof may be undertaken without advance notice. CIEE/BAFF retains the right, without notifying either the parent/guardian, to inquire of and, in and as it deems appropriate, obtain written statements concerning actual or possible violations of any Program Rules.

If Participant is dismissed from the program, Participant must immediately return home. Participant, his/her parent(s)/guardian(s), and the Baltic-American Freedom Foundation will discuss and agree upon the costs associated with the early return to Participant's home country.

If a visa is required for entry to the Program host country and Participant is dismissed from the Program before the Program end date, Participant may not use the visa to enter or remain in the Program host country. CIEE/BAFF may report the dismissal to the appropriate immigration officials.





Participants who are dismissed from the program will not receive a Certificate of Completion from CIEE or the Baltic-American Freedom Foundation.

### **Program Cancellation**

CIEE/BAFF reserves the right to cancel a program due to insufficient enrollment or other factors beyond its control. All CIEE/BAFF programs are based on group arrangements involving a minimum number of participants. In the unlikely event that a program is cancelled prior to the start of the program, due to low enrollment, force majeure, or any other reason, CIEE/BAFF will have no further liability to participant.

### **Privacy**

CIEE/BAFF retains the right, in its sole discretion, to contact Participant's school, parent(s)/guardian(s), dormitory chaperones or medical practitioner(s) with regard to health issues or any other matter whatsoever which relates to the Program. These rights transcend any and all privacy regulations that may otherwise apply.

CIEE/BAFF may use Participant demographic data to conduct market research and create marketing materials. CIEE/BAFF will not share specific Participant information outside of CIEE/BAFF.

Participant agrees to provide personal information, including, but not limited to, biographical information, contact information, and photos, in order to prepare for the program, which includes, but is not limited to, distributing Participant's name, address, email address, and phone number to other program participants and CIEE/BAFF Staff as necessary to safely and adequately support Participant while on Program.

### **Photographs and Participant Work**

CIEE/BAFF reserves the right to take photographic or film records of the Participant while on the Program. Additionally, CIEE/BAFF reserves the right to use and/or disseminate documents and materials created for the program by the Participant while on the Program. This includes but is not limited to work submitted to instructors and CIEE/BAFF Staff while in-country and materials sent by Participant to CIEE Staff before, during, or after the program. Furthermore, CIEE/BAFF may use and/or disseminate any such photographs, film records, documents, and materials for promotional and/or commercial purposes without compensation and without liability.

Parent(s)/Guardian(s) and Participant understand that CIEE/BAFF has no control over film or photos taken by other CIEE/BAFF participants. Photographs and films taken by other CIEE/BAFF participants may be posted on social media, personal blogs, or other websites that the participant may post on. Other participants may tag CIEE/BAFF on social media and CIEE/BAFF may share these photos or films to the CIEE/BAFF social media accounts, websites, blogs or similar.

### **Program Expectations and Rules**

Participant must take an active role in the Program, including orientations, classes, seminars, cultural activities and all other events prescribed by CIEE/BAFF and/or the Program. Participant understands that attendance in scheduled classes is a mandatory component of the Program. Participant is expected to represent his/her home country, town and school as an "ambassador" and thus make a considerable contribution towards the understanding between his/her host country and his/her home country. Participation in all Program activities is a mandatory component of the Program. Unsatisfactory participation, poor



attendance, lack of compliance with program rules, and/or poor attitude is cause for dismissal.

CIEE reserves the right to make changes in the Program's itinerary as well as other changes, including, but not limited to, substitutions of or changes in excursions, activities, orientations, and topics listed currently on the Baltic-American Freedom Foundation website. CIEE/BAFF is not liable for any such changes or expectations arising therefrom. Participant will be placed in a dormitory or hotel room, and will be subject to the rules as they are stated by the University/Dormitory, the hotel owner, and CIEE/BAFF. Participant will be sharing a room with another participant(s) of the same gender.

CIEE/BAFF does not permit natural parent(s)/guardian(s), relatives or friends to visit while he/she is participating in the Program. Participants may not leave the Program early or miss any days of or events in the program to visit with natural parent(s)/guardian(s), relatives, or friends while the Program is still in session.

Participant is not permitted to travel independently by any mode of transportation (including but not limited to, walking, biking, taxi, shared ride, mobile app ride, bus, train, plane, ferry, etc.) other than as specifically advised by CIEE/BAFF during the program. Participant will be dismissed from the program if they hitchhike, drive any form of motorized or electric vehicles, such as automobiles, scooters, motorbikes and/or motorcycles.

Participant must follow all rules, expectations, and terms within this Contract, the Program Rules and Expectations outlined in Attachment A and any other rules announced by CIEE Staff on site. Engaging in any of the listed prohibited activities in Attachment B is grounds for dismissal from the program.

### **Severability**

If any portion of this Contract is held invalid, the remaining portions of the Contract will continue in full legal force and effect.

### **Forum and Methodology for Dispute Resolution**

Participant agrees that any dispute or claim which refers or relates to this contract, any literature related to the Program, or the Program itself, shall be litigated solely and exclusively in and for courts in Portland, Maine, subject to substantive and procedural Maine law, and for this limited purpose, the parties agree to exclusive venue and personal jurisdiction therein. At the Participant's option, however, in lieu of litigation, CIEE/BAFF will agree to binding arbitration in Portland, Maine, subject to substantive but not procedural Maine law, pursuant to the then existing commercial rules of the American Arbitration Association. In any such arbitration, the arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or voidable.



## Attachment A

### Program Rules and Participant Expectations

These Program Rules outline important terms, rules, and expectations that **MUST** be followed while on the Program. These program rules are designed for the Participant's safety and created with the Participant's best interests in mind. They are key factors to having a successful experience abroad. CIEE/BAFF reserves the right to change or add to these Rules at any time.

Parents/Guardians and Participants, regardless of age, must review and commit to these Program Rules before submitting an application for the program. Breaking certain rules will result in immediate dismissal from the program.

1. You must be an active participant. Participating in all program activities, outings, and classes is mandatory. This includes regular attendance in scheduled classes, volunteer projects, and/or other program components as outlined by CIEE staff. If you are not an active participant, you may be dismissed from the program and sent home.
2. You must be respectful of your peers, CIEE/BAFF Staff, instructors, program leaders, administrators, and other supervising staff. If you are disrespectful or show a poor attitude towards any program staff, you may be dismissed from the program and sent home.
3. You should represent your home country, town, and school as an ambassador. Make an effort to contribute to the intercultural understanding between your home, the other participants and your host country. Please remember this includes both in-person interactions as well as on social media.
4. You must follow the rules and expectations set by CIEE/BAFF and the owner of the dormitory where you are residing. regarding curfew, internet and phone use. You must tell CIEE/BAFF Staff where you are going, who you will be with, and when you will be back in your dormitory room. CIEE/BAFF Staff must approve activities outside of the program schedule in advance. Guests may not be in your dormitory room at any time; guests can visit you in the common areas of the dormitory with advanced approval from CIEE/BAFF Staff.
5. You must be back in your dorm room by the set curfew time.
6. If you stay in a dorm or hotel, you may not have guests visiting your dormitory room at any time; guests can visit you in the common areas of the dormitory with advanced approval from CIEE/BAFF Staff.
7. You are responsible for your own health and well-being. Bring and take all necessary medications (at the prescribed dosage amount and time), speak up if you need to see a doctor or go to a hospital. Inform CIEE/BAFF Staff if you are not feeling well.
8. If you are taking prescription medication and do not bring enough to last you the entire program (or have a plan for obtaining more – remember, not all medications are available in host countries and usually cannot be shipped), you may be dismissed

from the program if CIEE/BAFF Staff determines your health, wellbeing and safety are at risk.

9. You must follow both the laws of the United States and your host country – if you break a law, you will be dismissed and could be subject to local criminal prosecution.
10. You must participate in and complete the online orientation. Details about this will be provided after you confirm your participation in the program. It must be completed in full by the required deadline.)
11. You must complete all tasks in your CIEE Account by the stated deadlines and prior to departure on program or your application may be canceled and/or your scholarship may be revoked.
12. You must have access to money in the event of an emergency (CIEE recommends at least \$250/month). If you plan to make any purchases not included in the Program Fee, you must have your own spending money. CIEE/BAFF recommends you have access to a credit or debit card.
13. Your personal property is not the responsibility of CIEE/BAFF: Any lost or stolen personal property (including money) is your responsibility.
14. You must follow all airline restrictions and rules. For most airlines, this means one checked bag, one carry-on bag and one personal item. You are responsible for any additional fees (including overweight baggage) incurred during travel. You are also responsible for carrying all luggage you bring with you on your own (without assistance from staff members).
15. If CIEE/BAFF issued you a technological device, that device is the property of CIEE/BAFF and must be returned at the end of the program prior to departure. If you lose or damage the technological devices provided to you by CIEE/BAFF, you are responsible for the cost to repair or replace it.
16. If you are using a CIEE/BAFF- issued tablet or laptop during the program, you will sign a technology agreement about tablet or laptop use prior to program start. The tablet or laptop is the property of CIEE/BAFF and must be returned at the end of the program prior to departure.
17. Your natural parents, relatives, or friends may not visit you while you are on your program. You may not leave the program or miss program classes, seminars, activities, etc. at any time to visit with your natural parents, relatives, or friends.
18. You may not stay in CIEE/BAFF housing or receive any CIEE/BAFF support outside of the specified program dates.

## Attachment B Prohibited Activities

1. If you do any of the following, you will be immediately dismissed from the program and sent home at you and your parent(s)/guardian(s) own expense:
  - a. Using, purchasing, distributing, or possessing marijuana, illegal drugs, or any other controlled substance or drug (except as prescribed by a doctor for the Participant)
  - b. Smoking or consuming tobacco products
  - c. Using e-cigarettes or vape pens
  - d. Engaging in any criminal conduct or breaking any laws of the host country
  - e. Using, purchasing, distributing, or possessing of any weapons or use of any firearms
  - f. Hitchhiking
  - g. Travel independently by any mode of transportation including but not limited to, walking, biking, taxi, shared ride, mobile app ride, bus, train, plane, ferry, etc. other than as specifically advised by CIEE/BAFF during the program.
  - h. Driving any form of motorized or electric vehicles such as cars, motorbikes, motorcycles, mopeds, scooters etc.
2. You are subject to all laws of the host country including those regarding the use of alcohol. Alcohol abuse by participants is a serious violation of the Program Rules and is grounds for immediate dismissal. Alcohol abuse or excessive use includes, but is not limited to, consumption of alcohol that causes a participant to miss class, be disruptive, or be unable to participate fully in a classroom, or scheduled activity.
3. You may not make any “life-changing” decisions, events, or actions including but not limited to changing religion, pregnancy, getting someone pregnant, and marriage.
4. You may not alter your body in any way including but not limited to tattoos or body piercing, even if you have permission from your Parent(s)/Guardian(s).
5. You may not engage in any sexual activity, misconduct, harassment, or indecent activity including but not limited to sexual intercourse, “sexting” (transmission of material that is sexual in nature by phone, email, SMS, or social media), use or distribution of sexually explicit or exploitive photos, videos or materials, lewd exposure, obscene or indecent gestures, bullying, sexual harassment, use of any online dating apps, etc. Any such activity by a minor will result in dismissal from the program and may have EU data privacy legal consequences.
6. You should not engage in any loud and/or abusive behavior towards others; bullying or be unwilling to cooperate with CIEE and the other participants on the Program. It is unacceptable to engage in behavior that may be damaging to other participants, yourself, other people around you, CIEE, or any other person/organization with which you have contact.
7. You may not engage in any kind of paid employment or obtain a job.
8. If you break a program rule, you will be subject to CIEE/BAFF’s disciplinary procedure. CIEE/BAFF has a three-strike process: 1) warning, 2) probation, 3) dismissal. There are a few rules listed above that may skip steps 1 and 2 and result in immediate dismissal. Further details on the disciplinary process will be provided your in-person



## Attachment C CIEE Code of Conduct

### Introduction

Every participant enjoys the right to fully engage in all aspects of academic, cultural and social life with CIEE/BAFF, regardless of race, color, religion, national origin, ethnic identification, age, political affiliation and/or belief, sexual orientation, gender, gender identity, gender expression, economic status, or physical or mental disability. At CIEE/BAFF we strive to create an environment that promotes Diversity, Inclusion and Belonging.

### Liability Waiver

In starting an application for a Scholarship you agree to waive, release and discharge CIEE from any and all liability arising from 1) late, lost, incomplete, misdirected applications; 2) telephone, electronic, hardware or software program, network, internet or computer malfunctions, failures or difficulties of any kind; 3) failed, incomplete, or delayed computer transmissions; 4) any condition caused by events beyond CIEE's control that may cause disruption in completion of the scholarship application; 5) any printing or typographical error in any material associated with the scholarship application.

### Anti-Discrimination Statement

CIEE does not and shall not discriminate on the basis of any applicable protected classification including, but not limited to, race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. However, in foreign locations, CIEE is subject to local laws and customs and CIEE may not be able to ensure participants are afforded the same equal rights protections that are available in the United States. If Participant is under the age of 18, Parent(s)/Guardian(s) expressly acknowledge that he/she is signing the Contract on behalf of the Participant and that the Participant will be bound by all of the terms of the Contract.

### Acknowledgment and Understanding

Participant and Parent(s)/Guardian(s) have carefully read all provisions of the Contract as well as Attachments A, B, and C, and fully understand the terms. Participant and Parent(s)/Guardian(s) voluntarily sign this Contract.

This form must be signed by the Participant but if under age 18 at the time of signing also by his/her Parent or Legal Guardian.

Print Participant Name: \_\_\_\_\_

Participant Signature: \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*\*Note: Parent/Guardian will sign this document electronically via the Participant's CIEE Account. You do not need to upload or email a physically signed copy of this document.*